



April 2017

To all who are partaking in duties on these rotas

Many thanks for your participation in the various tasks and duties which are an important part of our Christian life together, particularly in the sphere of worship and accompanying activities.

Please note the following practical details which will greatly assist in the smooth running of duties.

Everyone - please remember that it is up to **you** to make alternative arrangements with someone else if you need to change your duty. Communion Assistants particularly, please arrange cover if you cannot do your duty

Readers and Prayers - please let Chris Milner know by the Wednesday before if there is a change so that the Service Leader is aware of any changes. **Prayers** - Also please check on the Prayer Request list which is kept on the Prayer Board in church.

The attached list contains the names, addresses and telephone numbers of everybody on these rotas. It Sept help you to write the dates of your duties in your diary when you receive this rota. **If changes are made please amend the rotas in the kitchen and in the Vestry.**

Wardens - could wardens on the rota for the **10.30am** service please make sure they arrive at church for **9.45am**.

Pre Service Refreshments – those on duty should aim to arrive no later than **9.15am as the Coffee Percolator takes 40 minutes.**

After Service Coffee & Dishwashers – if you are named in this section it may be necessary to lend a hand both serving refreshments and assisting with the clearing up of the kitchen.

Sidespersons and Wardens – please make sure that when you count the money from the plate you correctly fill in the service time and day on the money slip and get a counter signature.

Sidespersons- NB It is important you arrive at church no later than 10.00am and please refer to the list for information to be handed out.

With thanks

Chris Milner
Church Administrator

*"A Church at the heart of a diverse and fragmented community,
bringing the love, hope and transformation of Jesus!"*

Senior Minister: Keith Elliott

		PRE SERVICE PREPARATION			WELCOME TEAM		DURING SERVICE				
DATE		Flowers	Data	Sound	Wardens	Sidespeople	Readers	Pray-er	Chalice	Pre service Coffees	After service Coffees & Dishwashers
7th May AAW	10.30am	Pam water /tidy	Fiona P	Helen S	Yvonne B	Catherine D Tony S	N/A	N/A	N/A	Yvonne	Audrey C Beryl A Ian D
14th May HC/SG	10.30am	Mary	Sam K	Dave C	Yvonne B Tim B	Martin C Paula C	Neil M Pete C	Sue G	PeteC Roger G MarkG Jenny B	Tim	Sue J Hazel C Mark S
21st May HC/SG Wedding 20thMay 12 noon	10.30am	Jill Barbara	Mark G	Robin	Janice R Roger G	Dawn L Reece L John S	Eileen G Joy D	Colin W	John S Jenny B Sam K Jill G	Sue F	Marie, Neil and Thomas M
28th May MP	10.30am	Maria B water /tidy	Emma C	Dave C	Tim B	Vanessa W Maria B	Mandy T Ian S	Mandy T		Sal C	Margo L Brian L Gill E

		PRE SERVICE PREPARATION			WELCOME TEAM		DURING SERVICE				After service Coffees & Dishwashers
DATE			Data	Sound	Wardens	Sidespeople	Readers	Pray-er	Chalice	Pre service Coffees	
4th June AAW Thanksgiving Penecost	10.30am	Mary	Emma C	Robin S	Yvonne B Tim B	Ib A Mary D	N/A	N/A	N/A	Yvonne B	Audrey C Beryl A
11th June HC/SG	10.30am	water /tidy	Mark G	Dave C	Jill G Janice R	Vanessa W Maria B John S	Vanessa W Fiona P	Jenny	Mark G John S Chris M Mark S	Sue F	Margo L Brian L Hazel C
18th June HC/SG Father's Day	10.30am	Barbara	Ali C	Robin S	Yvonne Tim B	Catherine D Colin W	Ian S Pete	Colin W	Jill G Jenny B Pete C Vanessa	Tim	Mark S Ian D Gill E
25th June MP	10.30am	Pam water /tidy	Sam K	Helen S	Roger G Yvonne B	Martin C Paula C	Sue G Mark G	Mandy T		Sal C	Sue J Marie, Neil and Thomas M

		PRE SERVICE PREPARATION			WELCOME TEAM		DURING SERVICE				
DATE			Data	Sound	Wardens	Sidespeople	Readers	Pray-er	Chalice	Pre service Coffees	After service Coffees & Dishwashers
2nd July AAW	10.30am	Jill	Mark G	Dave C	Yvonne	Sue F Tony S	n/a	N/A	N/A	Yvonne	Brian L Margo L
9th July HC/SG	10.30am	Maria water /tidy	Fiona P	Helen S	Janice Tim	Dawn L Reece L Catherine D	Neil M Ian S	Colin W	Mark G John S Roger G Colin	Tim	Ian D Audrey C Beryl A
16th July HC/SG	10.30am	Mary	Sam K	Dave C	Roger G Tim B	Paula C Martin C	Mandy T Vanessa W	Sue G	Chris Jenny B Jill G Mark S	Sally C	Mark S Hazel C Gill E
23rd July MP	10.30am	water /tidy	Ali C	Robin S	Jill G	Maria B Vanessa W Ib A	Sue G Joy D	Mandy T		Sue F	Marie, Neil and Thomas M Sue J
30th July MP	10.30am	Barbara	Emma C	Dave C	Yvonne	Mary D John S	Pete C Sue G	Colin			Audrey C Beryl A Ian D