



THE CHURCH
OF ENGLAND

Thorpe Acre Church

All Saints' Anglican Centre

Thorpe Acre Road, Loughborough LE11 4LF

Church office Tel. 01509 236789 Website: www.astad.org



Charitable registration number 1135035

Job Description

Title:	Worship Leader
Employed by:	All Saints' Church, Thorpe Acre with Dishley
Line managed by:	Rev Keith Elliott
Hours of work:	20 hours per week (including 4 hours on a Sunday leaving 16 hours)
Salary:	£960.10 per month
Expenses:	All reasonable work related expenses to be reimbursed
Holidays:	equivalent to 5 weeks a year plus statutory bank holidays (pro rata)
Review:	An additional working agreement will be reviewed on a 6-monthly basis
Notice:	One month's notice to be given by either party in writing to the Parochial Church Council

Principle duties and responsibilities

The Worship leader:

- Working collaboratively with the incumbent to implement what changes are appropriate
- Be part of the Staff team and PCC
- Lead Sunday worship
- Lead worship for our Toddlers midweek Church
- Develop our Children's worship, working with the All Age worship team and Sunday club
- Help to plan the worship budget and present it to the PCC
- Work alongside our local schools where appropriate and assisting with curriculum school visits
- To work with Ministry and Mission at the Diocese of Leicester
- Develop the ministry at Thorpe House Residential home for the Elderly
- Assist with our work in schools "Fun Fish"
- Play a key role at our growing midweek Holy Communion

Proposed breakdown of working hours

4 hours Sunday worship (including preparing "stage", sound and data, sound check, prayers and assisting others where necessary)

2 hours Toddlers church, leading worship during the service. Helping to lead or do the talk some times. Building relationships with parents and carers attending

2 hours worship group practice

2 hours staff group meeting

2 hours (Thorpe House, meetings with worship group members and other members of church, writing music for services or to be used at Toddlers church or Fun Fish)

1 hour researching new music and doing general admin (filing, rota etc)

3 hours preparing Sunday worship, choosing music, working on arrangements

2 hours which vary week on week (special events being planned, like community events or additional services, Christmas/Easter/Lent study or PCC meeting or time for additional coaching for worship band members to help develop gifting's or planning larger training/inspirational events for worship group)

2 hours working with schools in the area to develop a music based ministry for children in a nearby schools.

Training and Development

The Worship Leader will;

- identify, develop, train and inspire musicians to play in worship.
- identify and train worship leaders from within the church community
- work with the Toddler's Church, giving support as appropriate.
- Develop supportive links with other Worship leaders within Loughborough and the diocese
- Seek a Spiritual director/soul friend
- continue to seek to develop their own skills and discipleship

Grievance Procedures

We are fully prepared to follow the diocesan handbook on the necessary procedures



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Talk to:

1. The Incumbent of All Saints' Church
2. The Wardens
3. The Wardens and a representative from Mission and ministry. (Stuart Burns)

Working agreement between:

Incumbent: Keith Elliott

Signed:

Worship leader:

Signed:

Date: